

1. **Business Rates Pilot 2018-2019** (Pages 1 - 3)

BOROUGH COUNCIL OF KING'S LYNN AND WEST NORFOLK

RECORD OF DECISION TAKEN BY OFFICERS UNDER DELEGATED POWERS

This is a record of a decision taken by an officers under delegated powers and where necessary taken in consultation with members and officers.

Delegated Power

At the Cabinet meeting on 17 October 2017 minute CAB77 it was resolved that:

The Council participate in an application to DCLG for a Business Rates Pilot for Norfolk for 2018/2019.

Cabinet delegate to the Leader, Chief Executive and Executive Director – Finance Services (S151 Officer) to agree the final details of a pilot bid in consultation with the other Norfolk Authorities.

Decision Taken

At the Chief Executives and Leaders meetings on 19 October 2017 all Norfolk Authorities agreed to participate in pilot bid.

The proposed split of the growth within the Norfolk 100% Business Rates Retention Pilot was varied at the meetings on 19 October from that presented to Cabinet. The agreed sharing basis is detailed below. It was agreed that the pilot application to DCLG be submitted on this basis.

- 45% Districts.
 - o The existing 20% share retained based on growth
 - o The new 25% district share further split 30% based on growth and 70% shared equally.
- 35% County.
- 20% economic development projects

All Norfolk S151 Officers are in agreement to sign the Governance Agreement.

Reasons for the Decision

To ensure that the pilot application can be submitted to DCLG by the deadline of 27 October 2017

Options considered

Continue with the existing Business Rates Pool arrangements

Any declarations of interest and details of any dispensations granted in respect of interests.

None

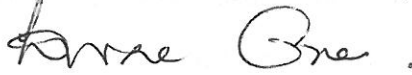
List of Background papers

Chief Executive and Leaders Meetings 19 October 2017 – Agenda and Minutes

Authorisation

Post Held Executive Director – Finance Services (S151 Officer)

Signature



Date 25 October 2017

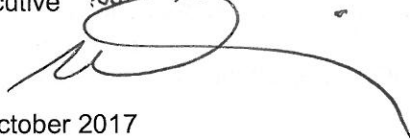
Consultation with members/officers

Decision taken in consultation with:

Chief Executive

Ray Handley

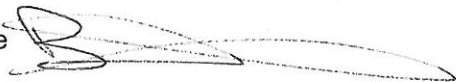
Signature



Date 25 October 2017

Leader of the Council

Signature



Date 25 October 2017

Pre-Screening Equality Impact Assessment

Borough Council of
King's Lynn & West Norfolk



Name of policy/service/function	Norfolk 100% Business Rates Pilot for Norfolk				
Is this a new or existing policy/ service/function?	New				
Brief summary/description of the main aims of the policy/service/function being screened. Please state if this policy/service rigidly constrained by statutory obligations	DCLG have invited applications for authorities to bid to operate a 100% business rates pool for 2018/2019. The scheme will operate under the guidelines set out in the DCLG prospectus. Potential for one off gain in funding for Norfolk from operating a pilot.				
Question	Answer				
<p>1. Is there any reason to believe that the policy/service/function could have a specific impact on people from one or more of the following groups according to their different protected characteristic, for example, because they have particular needs, experiences, issues or priorities or in terms of ability to access the service?</p> <p>Please tick the relevant box for each group.</p> <p>NB. Equality neutral means no negative impact on any group.</p>		Positive	Negative	Neutral	Unsure
	Age			/	
	Disability			/	
	Gender			/	
	Gender Re-assignment			/	
	Marriage/civil partnership			/	
	Pregnancy & maternity			/	
	Race			/	
	Religion or belief			/	
	Sexual orientation			/	
	Other (eg low income)			/	
Question	Answer	Comments			
2. Is the proposed policy/service likely to affect relations between certain equality communities or to damage relations between the equality communities and the Council, for example because it is seen as favouring a particular community or denying opportunities to another?	Yes / No				
3. Could this policy/service be perceived as impacting on communities differently?	Yes / No				
4. Is the policy/service specifically designed to tackle evidence of disadvantage or potential discrimination?	Yes / No				
<p>5. Are any impacts identified above minor and if so, can these be eliminated or reduced by minor actions? If yes, please agree actions with a member of the Corporate Equalities Working Group and list agreed actions in the comments section</p>	Yes / No	Actions:			
		Actions agreed by EWG member: Name			
Assessment completed by: Name	Lorraine Gore				
Job title	Date 25 October 2017				
<p>Please Note: If there are any positive or negative impacts identified in question 1, or there any 'yes' responses to questions 2 – 4 a full impact assessment will be required.</p>					